



SONS OF UNION VETERANS OF THE CIVIL WAR  
DEPARTMENT OF CALIFORNIA & PACIFIC

B Y L A W S

of the

GEN. W. S. ROSECRANS

CAMP NO. 2

**PREAMBLE**

We, the descendants of the Soldiers, Sailors, and Marines who served in the Armed Forces of the United States of America during the Civil War, 1861-1865, have joined this Patriotic and Fraternal Order for the purposes and objectives set forth by the National Organization of the Sons of Union Veterans of the Civil War, and in so doing, pledge ourselves to commemorate our forefathers' deeds, render loyal service to our country, and to promote the maintenance of unqualified American citizenship with respect for and honor to the Flag of the United States of America.

**ARTICLE I : NAME**

The name of this Order shall be the GEN. W. S. ROSECRANS Camp No. 2 of LOS ANGELES, CALIFORNIA, Department of CALIFORNIA & PACIFIC, Sons of Union Veterans of the Civil War, hereinafter referred to as the Camp.

**ARTICLE II : PURPOSE**

The purpose of this Camp shall be to perpetuate the memory of the Grand Army of the Republic and of the men who served the Union 1861-1865; to assist in every practical way in the preservation of and making available for research of documents and records pertaining to the Grand Army of the Republic and its members; to cooperate in doing honor to all who have patriotically served our country in war; to teach patriotism and the duties of citizenship, the true history of our great nation, and the love and honor of our Flag; to oppose every tendency or movement that would weaken loyalty to, or make for the destruction or impairment of, our constitutional Union; and to inculcate and broadly sustain the American principles of representative government and of equal rights and impartial justice for all.

**ARTICLE III : PROHIBITED ACTIVITIES**

**Section A.** The Camp shall not be conducted for profit.

**Section B.** The Camp shall be strictly non-sectarian and non-partisan and shall not introduce, discuss, or foster sectarian or partisan topics.

**ARTICLE IV : MEMBERSHIP**

**Section A. MEMBER:** A Member shall be any male descendant, whether through lineal or collateral line, not less than fourteen years of age, who can document blood relation to a Soldier, Sailor, Marine, or member of the Revenue Cutter Service who was regularly mustered and served honorably in, or was honorably discharged from the Army, Navy, Marine Corps, or Revenue Cutter Service of the United States of America during the Civil War of 1861-1865; and has never been convicted of any infamous or heinous crime or who has, or whose ancestors through whom membership is claimed, never voluntarily borne arms against the Government of the United States of America.

**Section B. JUNIOR MEMBER:** A Junior Member shall be any male descendant less than fourteen years of age who meets the qualifications of membership set forth in Section A preceding.

**Section C. ASSOCIATE MEMBER:** An Associate Member shall be any male of sound character, not less than fourteen years of age, who cannot document ancestral lineage to a Union Veteran of the Civil War but meets all other qualifications for membership set forth in Section A preceding. An Associate Member

shall be ineligible to hold office as Commander or as a Vice Commander of the Camp but shall have all other rights and privileges of Membership in the Camp.

**Section D.** Each applicant for membership in the Camp shall be recommended by a Member of the Camp who shall vouch for the applicant's eligibility and moral character.

**Section E.** Each application for membership shall be reviewed, investigated and voted upon at the next regular or special meeting of the Camp following receipt of the application. A simple majority vote of Brothers in attendance at said meeting shall be sufficient for approval of membership.

**Section F.** A rejected applicant shall not be eligible to apply again for membership until six months have elapsed after such rejection.

**Section G.** Any Member, Junior Member, or Associate Member of the Camp who is one year in arrears in the payment of dues shall be dropped from the roll of membership. A Dropped Member may be reinstated upon reapplication and re-election by the Camp after payment of such dues, reinstatement fee or indebtedness to the SUVCW and as the Camp may prescribe.

**Section H.** Any person presenting a valid Transfer Card from another Camp of the Order or as a Member-at-Large of the Order shall be admitted to the membership of the Camp with no additional dues until such time as their annual dues would have expired in their previous Camp.

#### ARTICLE V : DUES AND FEES

**Section A.** Each Member, Junior Member, and Associate Member of the Camp shall be assessed annual dues in the amount of \$ 8.50 plus whatever dues assessments or per capita taxes may be specified from time-to-time by the Department and/or National Organization of the Sons of Union Veterans of the Civil War. Annual dues shall be payable upon the anniversary of the month during which the Member, Junior Member, or Associate Member joined the Camp.

**Section B.** Each new, first-time Member, Junior Member, or Associate Member of the Camp will, upon application to the Camp, pay a registration or initiation fee of \$ 2.50 to the Camp in addition to any registration fee as may be specified from time-to-time by the Department and/or National Organization.

#### ARTICLE VI : CAMP OFFICERS

**Section A.** ELECTED OFFICERS of the Camp shall consist of one COMMANDER, one SENIOR VICE COMMANDER, one JUNIOR VICE COMMANDER, one SECRETARY, one TREASURER, and three members of the CAMP COUNCIL. Associate Members shall not be eligible to serve in the offices of Commander or Vice Commander. The offices of Secretary and Treasurer may be combined in a single person. The Commander, the Secretary, and the Treasurer shall not also serve on the Camp Council.

**Section B.** APPOINTED OFFICERS of the Camp shall consist of one CHAPLAIN, one PATRIOTIC INSTRUCTOR, one COLOR BEARER, and one GUIDE and shall be appointed by and serve at the pleasure of the Commander.

**Section C.** CAMP DELEGATES and CAMP ALTERNATE DELEGATES to and for Department and/or National Encampments of the Order shall be elected as required by the Camp and shall serve only for the Encampment for which elected.

**Section D.** Annual election of Officers shall be held each NOVEMBER by a majority vote of those attending the meeting at which said election is held. The Incoming Camp Commander shall subsequently appoint those additional Officers specified by Section B. preceding.

**Section E.** Officers shall take office at the conclusion of the meeting at which they were elected or appointed, with or without formal installation but upon giving such oath as may be prescribed by the National Organization.

**Section E.** Officers of the Camp shall serve without bond.

**Section G.** If a vacancy should occur in the office of Commander, the Senior Vice Commander shall succeed to that office. If a vacancy should occur in the office of Senior Vice Commander, the Junior Vice Commander shall succeed to that office. If a vacancy should occur in the office of Junior Vice Commander, the Commander shall cause the Camp Council to convene and by a majority vote elect a Brother of the Camp to fill the vacancy for the unexpired term.

**Section H.** The Camp may by a 2/3 vote, first giving five days notice by mail, vacate the position of any elective officer who shall have been absent from 3 consecutive regular meetings of the Camp without good cause. Such vacancy shall be filled in the manner specified by Section G preceding.

**Section I.** The Camp may impeach and remove from office by a 2/3 vote any officer for immoral conduct or for any abuse or dishonorable practice of any kind.

#### **ARTICLE VII : DUTIES OF CAMP OFFICERS**

**Section A.** The COMMANDER shall preside at all meetings of the Camp. He shall decide all questions of order without debate, subject however to an appeal to the Camp. It shall be his duty to detail all officers and appoint all committees (of which he shall serve as a member ex-officio) not otherwise herein provided for..

**Section B.** The SENIOR VICE COMMANDER shall, in the absence of the Commander, act in his stead for the conduct of meetings. The SENIOR VICE COMMANDER and the JUNIOR VICE COMMANDER shall assist the Commander and perform such duties as may pertain to their offices.

**Section C.** The SECRETARY shall perform all duties pertaining to his office including but not limited to the keeping of all books of record, preparation of minutes of meetings, have charge of all Camp property not otherwise provided for, make such Quarterly Reports as may be specified by the Department or National Organization, and provide a report on membership at each meeting.

**Section D.** The TREASURER shall perform all duties pertaining to his office including but not limited to being accountable for receipt and disbursement of Camp funds, the keeping of records pertaining to all Camp funds, make such Quarterly Reports as may be specified by the Department or National Organization, and provide a report on the financial position of the Camp at each meeting.

**Section E.** The CHAPLAIN, PATRIOTIC INSTRUCTOR, COLOR BEARER, and GUIDE shall perform such duties as may be prescribed in the Constitution and Ritual of the Order or as directed by the Commander.

**Section F.** The CAMP COUNCIL shall devise and recommend measures for preserving and increasing the funds of the Camp, settle and dispose of all disputed accounts between the Treasurer and/or Secretary and Members of the Camp, upon call of the Commander elect replacements to vacancies in the offices of Jr. Vice Commander, Secretary or Treasurer; and examine the books, vouchers and other papers of the different officers at the end of each quarter and render a report of such audits.

**Section G.** All officers of the Camp, upon their retirement from office, shall turn over to their successor all property and records of the Camp within 30 days after leaving office.

#### **ARTICLE VII : MEETINGS**

**Section A.** Regular meetings of the Camp shall be held at (time) 3<sup>00</sup> PM 2ND SATURDAY EACH  
ODD # MONTH at location(s) to be announced but within the boundaries of the State of  
California.

**Section B.** Special meetings of the Camp may be called by the Camp Commander.

**Section C.** A minimum of 10 days written notice of each regular and special meeting of the Camp shall be provided to each member of the Camp. Such notice shall be the responsibility of the Secretary.

**Section D.** Postponement or cancellation of a meeting shall be the responsibility of the Commander and notice of such postponement or cancellation shall be provided verbally or telephonically to all members a minimum of 2 days prior to the scheduled meeting.

**Section E.** A QUORUM for the conduct of business at any meeting shall consist of 5 Members.

**Section F.** All matters brought before the Camp at a Regular or Special Meeting shall be decided by a majority vote of those present and entitled to vote with the exception of removal or impeachment of elected Camp officers which shall require a 2/3 vote.

**Section G.** The Flag of the United States of America and the Camp Charter shall be displayed at all meetings of the Camp.

**Section H.** All meetings of the Camp, upon call to order, shall commence with an invocation followed by the Pledge of Allegiance to the Flag of the United States of America.

**Section I.** All meetings of the Camp shall be conducted in a business-like manner and under the general guidelines of the current edition of Robert's Rules of Order. The Camp may conduct its meetings in accordance with the Ritual of the Order.

#### **ARTICLE X : BOOKKEEPING**

**Section A.** The fiscal year of the Camp shall begin on January 1 and end on December 31 of each year.

**Section B.** All funds of the Camp shall be deposited in a reliable depository insured by the FDIC. All accounts shall have two authorized signatures but only one signature shall be required for the deposit, transfer, or disbursement of funds. Authorized signatures for such accounts shall be the Treasurer and the Secretary except if those two offices are combined shall be the Secretary/Treasurer and Commander.

**Section C.** Approval of Disbursements. The forwarding of required payments such as per capita taxes and application fees to the Department and/or National Organization and the purchase from the National Quartermaster of such forms and materials necessary for the conduct of the Camp's business shall not require any special approval. All other expenditures or disbursements of Camp funds shall require the approval of the Camp in meeting assembled with the exception of "emergency" payments which shall require the approval of the Commander or a majority of the Camp Council.

**Section D.** Reimbursements. Camp Officers may be entitled to reimbursement of certain expenses necessary for the conduct of their respective office. Such reimbursement shall be limited to the actual expenditure only and shall be reimbursable only upon presentation of written request with receipts (or copies of the same) attached to the Camp Treasurer for presentation for approval at a meeting of the Camp. Typical expenses would include, but are not limited to, long distance telephone calls, postage, copying charges.

**Section E.** Donations of Expenses shall be handled in the same manner as reimbursements as specified by Section D preceding with the Treasurer issuing a receipt for the actual value in lieu of reimbursement.

#### **ARTICLE XI ; DISCIPLINARY ACTION**

**Section A.** The Camp Commander shall have original jurisdiction over charges preferred against members of the Camp by other Members of the Camp.

**Section B.** Charges may be preferred for violation of obligation to the Order or the doing of anything tending to injure a veteran, a Brother of the Order, or the Order itself.

**Section C.** Charges shall be made in writing and addressed to the Camp Commander. A copy of the

charges shall be delivered to the Accused at the same time. Charges shall be signed by the Accuser.

**Section D.** Upon the filing of such charges, the Camp Commander shall appoint a Trial Commissioner who shall give at least 10 days notice to the party preferring the charges and to the Accused by registered mail, and shall state in said notice the time and place of the hearing, subpoena witnesses and shall impartially ascertain all the facts relative to the issue and to make a report, with his recommendations, in writing to the Camp Commander, to the party making the charge, and to the Accused. The Camp Commander shall then decide the issue after giving the party making the charges and the Accused at least ten days time to file with him objections to the Trial Commissioner's report.

**Section E.** The sentence may be a reprimand, suspension from the rights and privileges for a given period of time, or expulsion from the order. In addition, the convicted member may be required to reimburse the costs of the trial incurred by the Camp.

**Section F.** An appeal shall lie from the Camp to the Department of California & Pacific and shall be addressed to the Department Commander.

**Section G.** Charges preferred against the Camp Commander by a Member of the Camp shall be made in writing and addressed to the Camp Council and a copy delivered to the Camp Commander. The Camp Council shall then appoint a Trial Commissioner and decide the issue based upon the Trial Commissioner's report.

#### ARTICLE X : INCLUSION OF DEPARTMENT AND NATIONAL RULES AND REGULATIONS

**Section A.** Included herein by reference and made a part of these Bylaws are the following rules and regulations and any subsequent amendments or modifications thereto:

1. Constitution of the Sons of Union Veterans of the Civil War.
2. Regulations for the Sons of Union Veterans of the Civil War.
3. Bylaws of the Department of California & Pacific, Sons of Union Veterans of the Civil War.

**Section B.** Where conflict may exist or where these Bylaws may be silent, the Department and National rules and regulations incorporated by Section A preceding shall govern.

#### ARTICLE XI : DISSOLUTION AND DISPOSAL OF ASSETS

In the case of the surrender or forfeiture of the Camp Charter, all Camp property and funds shall be turned over to the Department Commander or to his duly authorized representative, and shall be held by the Department as a charitable trust that is held and used for the purpose which the Order exists. The property and funds of the Camp shall not be divided among its Members.

#### ARTICLE XII : SUSPENSION OF BYLAWS

There shall be no suspension of these Bylaws during any meeting of the Camp.

#### ARTICLE XIII: AMENDMENTS TO BYLAWS

These Bylaws may be amended at any meeting of the Camp by a 2/3 vote of a Quorum of Members present at a meeting; provided however, that a copy of the proposed amendment has been submitted in writing to the Camp membership at the previous Camp meeting. Before becoming effective, however, these Bylaws and all Amendments to them shall require the written approval of the Commander of the Department of California & Pacific.

#### ADOPTION OF BYLAWS

These Bylaws were adopted by a vote of the membership assembled at a meeting held on 21 Aug. 1999 at PATRIOTIC HALL, LOS ANGELES, CALIFORNIA.

Commander: \_\_\_\_\_

Secretary: \_\_\_\_\_

APPROVAL: \_\_\_\_\_

Department Commander: \_\_\_\_\_

Date: 21 AUG-1999