

DEPARTMENT of CALIFORNIA & PACIFIC

Sons of Union Veterans of the Civil War

DEPARTMENT BYLAWS

PREAMBLE

We, the descendants of Soldiers, Sailors or Marines who served in the Army or Navy of the United States of America during the War of the Rebellion from 1861 to 1865, have joined this Patriotic and Fraternal Order for the purposes and objects set forth by the National Organization, Sons of Union Veterans of the Civil War; and in so doing pledge ourselves to commemorate our forefathers' deeds; to render loyal service to our country; and, to promote the maintenance of unqualified American citizenship with respect for and honor to the flag.

Article I NAME

Section 1. NAME. The name of this Department shall be the "Department of California and Pacific, Sons of Union Veterans of the Civil War (hereinafter, "SUVCW")," hereinafter referred to as the "Department."

Article II PURPOSE AND OBJECTIVES

Section 1. PURPOSE AND OBJECTIVES. The purpose of this Department shall be to perpetuate the memory of the Grand Army of the Republic and of the men who served the Union from 12 April 1861 to 9 April 1865; to assist in every practicable way in the preservation and making available for research of documents and records pertaining to the Grand Army of the Republic and its members; to cooperate in doing honor to all who have patriotically served our

country in a6 war, to teach patriotism and the duties of citizenship, the true history of our country and the love and honor of our Flag; to oppose every tendency or movement that would weaken loyalty to, or make for the destruction or impairment of, our constitutional Union; and to inculcate and broadly sustain the American principles of representative government, of equal rights, and impartial justice for all.

Article III MEMBERSHIP

Section 1. MEMBERSHIP. The membership of the Department shall consist of all duly organized and chartered Camps of the Sons of Union Veterans of the Civil War, which are domiciled within the boundaries of the Department of California and Pacific, as determined by the National Organization.

Section 2. RESTORATION OF RANK. (a) To obtain restoration of rank of Past Camp Commander the member shall make a request in writing to the Camp of which he is a member. If acted upon favorably by the Camp in regular session, said request shall be forwarded to the Department Commander, setting forth the causes of loss of rank, and reasons for the request or restoration. The Department commander shall present the same to the Department Encampment where, if acted upon favorably, such rank shall be restored.

(b) To obtain restoration of rank of Past Department Commander the member shall make a request in writing to the Camp of which he is a member. If acted upon favorably by the Camp, in regular session, said request shall be forwarded to the Department Commander, setting forth the cause or causes of loss of rank and reason or reasons for request of restoration, and shall be signed by the Camp Commander, approved by the Camp Secretary. The Department Commander shall present the same to the Department Encampment under the order of new business, where, if acted upon favorably, shall be signed by the Department Commander and approved by the Department Secretary, and be forwarded by him to the Commander-in-Chief, where it shall either be approved or rejected by the National Encampment.

Section 3: JUNIORS AND ASSOCIATES. (a) “Juniors” are hereby authorized as a part of the membership of this Department. Juniors shall be males at least six (6) years of age but less than fourteen (14) years of age who meet the qualifications stipulated in Article III of the National Constitution and Section 5 of the Articles of Incorporation. Juniors may not hold any elected office in any Camp or the Department, nor shall they be eligible to serve in any appointive office of the Department.

(b) “Associates” are hereby authorized as a part of the membership of this Department. Associates are males at least fourteen (14) years of age who do not meet the qualifications stipulated in Article III of the National Constitution and Section 5 of the Articles of Incorporation, but otherwise meet the requirements of membership established by the National Organization.

Section 4: DEPARTMENT MEMBERS-AT-LARGE (DMAL). The Department Members-at-Large (DMAL) include all Brothers (Members, Juniors, and Associates) residing within the jurisdiction of the Department. When a new Brother joins (or transfer to) the Department of

California and Pacific, he may belong to a Camp of his choice, or if he chooses to not join a specific Camp, the Department Junior Vice Commander shall assign him to the Camp nearest him.

Article IV ENCAMPMENTS

Section 1. ANNUAL ENCAMPMENTS. The Department shall conduct an Annual Encampment between the first day of March and the last day of May each year at a location within the boundaries of the Department of California and Pacific. Delegates shall be given the first opportunity to decide, by majority vote, if they wish to determine the site of the following year's Department Encampment, or waive such right and allow the Department Senior Vice Commander and Department Encampment Committee to make such decision as provided for in these Bylaws. If Delegates vote to retain such decision, they must then agree, by majority vote, on a location for said Department Encampment before the close of business at the Encampment for which they were elected or appointed delegates. If Delegates fail to agree on a site location, authority to do so shall pass to the Department Senior Vice-Commander and the Standing Committee on Department Encampments consistent with Article IX.

Section 2. QUORUM. A minimum of five Brothers of this Department, representing at least two Camps, shall be necessary to constitute a quorum at any Encampment.

Section 3. DELEGATES. Delegates to the Department Encampment shall be:

- a) all current and Past Commanders-in-Chief, current and Past Department Commanders of this Department, and, current and Past Camp Commanders of this Department, in good standing, who have served a full term or having been elected to fill a vacancy have served to the end of that term;
- b) all Department elective and appointive officers (except Assistants and Aides);
- c) one Delegate from each Camp, whatever its membership;
- d) one additional delegate from each Camp for every ten members, or major fraction thereof, based upon the report for the quarter next preceding the Encampment;
- e) any member of the Department serving as a Camp Secretary and/or Camp Treasurer continuously in office for a period of ten years may have conferred upon him the rank of Past Camp Commander with its voting privileges.
- f) any Alternate Delegates attending the Department Encampment shall be chosen consistent with the National Constitution and Regulations.

For purposes of this Section, Camp membership shall be the total number of members in good standing based upon the report for the Annual Camp Report next preceding the Encampment.

Section 4. DELEGATE CREDENTIALS. Appropriate credentials for all Past Commanders in Chief, Past Department Commanders and Department elective and appointive officers shall be

issued by the office of the Department Secretary. Appropriate credentials for all Camp Commanders, Past Camp Commanders, Delegates and Alternate Delegates shall be issued by each respective Camp Secretary. Delegates shall not be permitted to vote without proper credentials.

Section 5. SPECIAL DEPARTMENT ENCAMPMENTS. Special Department Encampments for extraordinary cause may be convened by the Department Commander with the consent of a majority of the Department Council. The purpose of the Special Department Encampment shall be stated in the call, and no other business may be transacted at any Special Department Encampment other than that for which it was specifically called. Except in cases of emergency, a minimum of forty-five (45) days notice shall be given to Brothers for a Special Department Encampment. The Department newsletter may be used for purposes of making this notification to Camps. Delegates shall be those as provided for in this Article.

Section 6. FAILURE TO PAY DUES; MAKE REPORTS. (a) Notwithstanding any other provisions of these Bylaws, a Camp which fails to pay its per capita dues or other indebtedness, or fails to make reports, shall not be entitled to representation at Department Encampments, and shall cease to receive any other benefits from the Department, including, but not limited to, the Department Newsletter.

(b) A Camp one year or more in arrears in the payment of per capita dues and/or failing or neglecting to forward reports, may be disbanded and the charter thereof revoked.

(c) Camps having been dropped may be reinstated upon payment of a required fee, as determined herein, and may retain their original charter.

(d) A Camp failing to pay per capita dues and/or neglecting to forward reports within the time specified by law shall be considered "NOT IN GOOD STANDING" and may be suspended by the Department Commander. Suspended Camps may be reinstated by forwarding reports and paying all arrearages of per capita dues, in addition to any other fees established by these Bylaws.

Article V OFFICERS

Section 1. ELECTED OFFICERS. Elected officers of the Department shall be as follows: a Commander, a Senior Vice-Commander, a Junior Vice-Commander, a Secretary, a Treasurer and three members of a Department Council. The offices of Secretary and Treasurer may be combined.

Section 2. APPOINTED OFFICERS. Appointed officers of the Department shall be as follows: a Chaplain, a Patriotic Instructor, a Counselor, a Historian, a Guide, a Color Bearer, a Guard, a Signals Officer, a Graves Registration Officer, a Civil War Memorials Officer, a GAR Highway Officer, a Newsletter Editor, and assistants or aides as necessary. Notwithstanding any other provisions of these Bylaws, these, and any other appointive officers, standing committee, or ad hoc committee members, shall be appointed by the Department Commander as he deems necessary and proper.

Section 3. ELIGIBILITY TO HOLD OFFICE. The following are eligibility requirements to hold office in the Department of California and Pacific:

- a) All officers, whether elected or appointed, shall be Brothers in good standing of the SUVCW within this Department.
- b) The Department Commander shall have previously served as Camp Commander; provided, however, that no Brother shall be eligible to election to the office of Department Commander who is not present and entitled to vote at the Department Encampment.
- c) The Department Commander, Senior Vice-Commander, Junior Vice-Commander, Secretary, and Treasurer shall all be ineligible to serve on the Department Council while serving in said offices.

Section 4. OFFICES; SIMULTANEOUSLY. No Brother shall simultaneously hold or be nominated for more than one of the following offices: Commander, Senior Vice-Commander, Junior Vice-Commander, Secretary, Treasurer, or Camp Council, provided however, that the offices of Secretary and Treasurer may be held by a single Brother. Notwithstanding any orders, rules, or regulations to the contrary, Brothers may hold office(s) at higher or lower levels in the Order simultaneously with a Department office.

Section 5. ELECTION OF OFFICERS; TERMS. (a) Elections for Department officers shall be conducted annually at the Department Encampment. A majority of those Brothers present and qualified to vote shall be sufficient for election, except in the case of the Department Council, wherein a plurality vote shall elect. Installation of Department Officers shall be performed at the Encampment by some person chosen by the Department Commander-elect. The term of all offices shall be one year or until a successor(s) is installed at the following Department Encampment; provided, however, the one year terms of the Department Secretary and the Department Treasurer, shall commence with the election at the 2007 Department Encampment, running concurrent to each other; and provided, further, that the one year terms of the Members of the Department council shall commence with the election at the 2006 Department Encampment for the two Council offices due to expire that year and at the election being held at the 2007 Department Encampment for the single Council office due to expire that year, respectfully. The terms of all appointed officers shall be concurrent with that of the Department Commander, subject to provisions of Section 6 of this Article.

Section 6. DUTIES OF OFFICERS. In addition to the duties prescribed in the National Constitution and Regulations, the following shall apply to Department Officers:

- a) The Commander shall be the Chief Executive Officer of the Department, charged with the duty of administering the affairs of the Department and presiding over all meetings of the Department Encampment; he shall appoint all Appointive Officers and Committees (of which he shall be a member *ex officio*), notwithstanding any provisions in these Bylaws to the contrary, whose members shall serve at his pleasure;
- b) The Senior Vice-Commander shall assist the Department Commander in the administration of the Department as assigned; he shall coordinate arrangements for the Annual Department Encampment, including site selection, the speaker(s) and other activities, notifications and registration.

In the absence of a Newsletter Editor, he shall cause to be published a Department Newsletter. Should the Commander resign, become incapacitated from serving as Commander, or die, the Senior Vice-Commander shall temporarily succeed to the office of Commander until the Department Council fills the vacancy as provided for in these Bylaws.

- c) The Junior Vice-Commander shall serve as the Department's Membership Administrator and coordinate recruiting efforts, including the apportionment of membership inquiries and "Online Applications" received from National and from the Department Signals Officer, to the Camp located geographically nearest the residence of the inquirer or applicant; he shall ensure that the Camps adequately process such membership inquiries and applications. Should the Senior Vice-Commander resign, become incapacitated from serving as Senior Vice-Commander, or die, the Junior Vice-Commander shall temporarily succeed to the office of Senior Vice-Commander until the Department council fills the vacancy as provided for in these Bylaws.
- d) The Secretary shall cause to be recorded and preserve a true and accurate record of all proceedings of the Department Encampment and publish them to the elected officers of the Department, and each Camp Commander within the Department. He shall process and respond to Department correspondence, supply Camps with necessary forms and instructions, prepare delegate credentials to the National Encampment, and notify the National Secretary of Department Election results. The Secretary shall also maintain a copy of the Order's Constitution and Regulations, the Department's Bylaws, and a copy of the Bylaws of each Camp within the Department. He shall cause to be sent to the National Membership List Coordinator, on or before January 1st of each year, a complete mailing list of the Department. He shall serve as the custodian for all records of the Department. The Secretary shall attest to all documents requiring the signature of the Department Commander.
- e) The Treasurer shall maintain all funds of the Department in a reliable depository insured by the FDIC (this FDIC insurance requirement may only be waived by a majority vote of the Department Council), in the name of the Department or Sons of Union Veterans of the Civil War. He shall keep accurate financial records and prepare periodic financial reports. He shall supply Camp Treasurers with necessary report forms and send Camp Annual Report and Camp Status Report forms, along with associated dues and new member application fees to the Executive Director. The Treasurer shall serve as custodian of Department property not otherwise provided for in these Bylaws or elsewhere. The Department Treasurer shall be bonded; the cost of said bonding shall be borne by the Department.
- f) The three Members of the Council shall devise and recommend such measures as will enable the Department to meet all its necessary expenditures; audit the annual receipts, expenditures and books of account of the Department; make a report of the Council's findings to the Department Encampment;

and, fill the unexpired term, by a majority vote of the Council, of any vacancy which may occur in an elected Department office for the period until the next regular meeting of the Department, when an election is held. In the event the term of office is normally for a period longer than one (1) year, the person elected by the Department Encampment shall serve the unexpired term. After installation as such, the three Members of the Council shall select, amongst themselves, a chairman and a secretary.

Article VI DEPARTMENT DUES AND FEES

Section 1. ANNUAL DUES AND REPORTS. (a) The Annual Dues (otherwise known as Department Per Capita Dues) of the Department shall be a minimum of Three Dollars (\$3.00) per Brother, and payable annually, together with the Annual Camp Report by the Camps of the Department, made payable to the Department of California and Pacific, SUVCW. Camps shall also provide to the Department, with this annual report, a list of the names and addresses of all Brothers on the roll of their Camp. Life Members and Junior Members shall be exempt from annual Department per capita dues.

(b) Each Camp Secretary shall submit by the 15th day of the following month to the Department Secretary, two copies of a Camp Status Report form when one of the following changes occur: (1) a new brother joins their Camp; (2) a brother is reinstated after being dropped for non payment of dues; (3) a brother dies; (4) a brother has a change of address; (5) a brother transfer in or out of their Camp. If the Camp Status Report form reports a new Brother, then a pro-rated per capita dues amount for the remainder of the year shall accompany the form. Such pro-rated amount shall be calculated on a quarterly basis. If the Camp Status Report form reports a brother reinstated after being dropped for non-payment of dues, then the full annual per capita dues for that Brother shall accompany the form.

Section 2. DUES INCREASES. Notwithstanding the provisions of this Article, the Department may, by majority vote, increase or decrease the annual dues assessment. No increase in Department Per Capita Dues shall be effective until the first of the year following the Department Encampment at which increase was approved. Upon any change in annual dues, the Department Commander shall issue Department Orders, to be disseminated to all Camp Commanders notifying them of such change.

Section 3. APPLICATION FEE. An application fee of \$10.00 shall be assessed each new, first time Brother of the SUVCW, who joins a Camp of this Department. The said application fee shall be collected by the Camp, and one-half of it forwarded to the Department Treasurer with the Annual Camp Report and per capita dues payment. The application fee of members joining after the Annual Camp Report is forwarded to the Department Treasurer shall accompany the application and Camp Status Report.

Section 4. CAMP FEES. Newly formed Camps shall pay to the Department a thirty-five (\$35) dollar fee for a Camp Charter, twenty-five dollars (\$25) of which the Department shall

forward to the National Organization, accompanied by the application. Such fee shall be forfeited if the Camp is not instituted within six months from the date of application.

Section 5. REINSTATEMENT FEE. The Reinstatement Fee for a suspended Camp shall be twenty-five dollars (\$25), in addition to payment of any indebtedness, the Camp shall owe the Department. For the reinstatement of Camps which have been dropped, a fee of thirty-five dollars (\$35) shall be paid to the Department and ten dollars (\$10) of that forwarded to the National Organization, requesting reinstatement. For the reinstatement of Camps which voluntarily surrendered their charter or which had their charter revoked a fee of fifty dollars (\$50) shall be paid to the Department, and twenty-five dollars (\$25) of that forwarded to the National Organization, provided that this fee shall be waived if a charter exists.

Article VII DEPARTMENT ORDERS

Section 1. ISSUANCE OF ORDERS. The Department Commander shall issue Department Orders as necessary. Department Orders shall be published in the Department newsletter.

Section 2. SPECIAL ORDERS. The Department Commander may issue Special Department Orders upon the death of any Department Brother and for any other reason he determines to be appropriate.

Section 3. DISSEMINATION OF ORDERS. The Department Commander shall cause Department Orders to be disseminated to all elected Department Officers, all Camp Commanders, and if he deems necessary, to the Commander-in-Chief and other Members of the Order.

Article VIII REGULATIONS AND POLICIES

Section 1. REGULATIONS. The Department Encampments may, from time to time, issue such Regulations as it deems necessary and prudent, not inconsistent with these Bylaws, for conducting the affairs of this Department. A majority of those Delegates voting shall be required to issue any such Regulation.

Section 2. POLICIES. Subject to the approval of the Department Encampment, the Department Commander may, from time to time, promulgate such policies not inconsistent with these Bylaws, as he may deem necessary and prudent, relative to a course of action, guiding principle, or procedure considered expedient, judicious, or advantageous to the Department. Additionally, the Department Encampment may likewise promulgate such policies.

Article IX DEPARTMENT COMMITTEES

Section 1. STANDING COMMITTEES. There shall be seven (7) Standing Committees of this Department, as follows: Publicity and Promotion, Department Encampments, Civil War Memorials, Legislation, Bylaws, History, and the Communications and Technology Committees shall each consist of a chair and as many members as deemed necessary by the Department Commander, unless otherwise provided for in these Bylaws.

Section 2. SPECIAL COMMITTEES. Special Committees may be created by the Department Commander, or by action of the Department Encampment, and shall serve for the period of time designated in the creation thereof. A Special Committee's duties and responsibilities shall be simultaneously defined by the Department Commander if he should create the Special Committee, or by the Department Encampment, if it should create the Special Committee. The Department Commander shall appoint the chair and all members of Special Committees.

Section 3. COMMITTEE MEMBERS. All Standing and Special Committees shall consist of Brothers of this Department in good standing. The Department Commander shall, notwithstanding any other provision of these Bylaws, appoint all committee members, and shall serve as member ex-officio on all Standing and Special Committees.

Section 4. PUBLICITY AND PROMOTION COMMITTEE. The Standing Committee on Publicity and Promotion shall be responsible for general publicity, including matters involving public relations and the promotion of the Department and the Order. The Committee shall advise Department Officers on programs and opportunities for generating increased publicity and public exposure for the Department and Camps, including the development of "white papers" and "talking points" for use by the Department and Camps. Additionally, the Committee shall develop and maintain a training program for Camp Commanders (or their designee) on how to formulate their own publicity and promotion programs. This Committee shall be chaired by the Department Senior Vice Commander. The Publicity and Promotion Committee shall file a written report with the Department Secretary, on no less than an annual basis, to be presented at each annual Department Encampment. The report shall include, but not be limited to, actions, findings, and recommendations of the Committee for the twelve months prior to the Encampment at which the report is being presented.

Section 5. DEPARTMENT ENCAMPMENTS COMMITTEE. The Standing Committee on Department Encampments shall execute any instructions of the Department Encampment as provided for in Article IV of these Bylaws. In the absence of such instructions, or should the Department Encampment waive its rights or fail to designate an Encampment site, as specified in Article IV, the Committee shall have the sole responsibility to put forth proposals and implement programs at the direction of the Department Senior Vice-Commander for purposes of arranging the Annual Department Encampment, including, but not limited to the following: making a site selection and associated logistics, speaker(s) and other activities, notifications, and registration. This Committee shall be chaired by the Department Senior Vice-Commander who shall coordinate all arrangements. He shall appoint all committee members, subject to the approval of

the Department Commander. He shall file a written report with the Department Secretary, on no less than an annual basis, to be presented at each annual Department Encampment. The report shall include, but not be limited to, actions, findings, and recommendations of the Committee for the twelve months prior to the Encampment at which the report is being presented.

Section 6. CIVIL WAR MEMORIALS COMMITTEE. The Standing Committee on Civil War Memorials shall seek and identify all monuments and memorials dedicated to Civil War veterans and the Grand Army of the Republic within the jurisdiction of the Department. The Committee shall bring to the attention of the Department Commander any disrespect or lack of attention shown to any Civil War monument or memorial. This Committee shall be chaired by the Department Civil War Memorials Officer. The Civil War Memorials Committee shall file a written report with the Department Secretary, on no less than an annual basis, to be presented at each annual Department Encampment. The report shall include, but not be limited to, actions, findings, and recommendations of the Committee for the twelve months prior to the Encampment at which the report is being presented.

Section 7. LEGISLATION COMMITTEE. The Standing Committee on Legislation shall keep the Department informed of legislation that may be introduced, or currently existing, within the jurisdiction of the Department, of such a nature as to affect the interests of this Department, or the patriotic interests of the public, and may recommend to the Department any action that the Committee deems advisable or expedient. The Committee shall also act upon matters referred to it by the Department Commander. The Legislation Committee shall file a written report with the Department Secretary, on no less than an annual basis, to be presented at each annual Department Encampment. The report shall include, but not be limited to, actions, findings, and recommendations of the Committee for the twelve months prior to the Encampment at which the report is being presented.

Section 8. BYLAWS COMMITTEE. The Standing Committee on Bylaws shall periodically review these Bylaws, bringing necessary revisions to the attention of the Department Commander. This Committee shall be chaired by the Department Counselor. The Bylaws Committee shall file a written report with the Department Secretary, on no less than an annual basis, to be presented at each annual Department Encampment. The report shall include, but not be limited to, actions, findings, and recommendations of the Committee for the twelve months prior to the Encampment at which the report is being presented.

Section 9. HISTORY COMMITTEE. The purpose of the Standing Committee on History shall be to identify and preserve historical and biographical material pertaining to the Grand Army of the Republic, Sons of Union Veterans of the Civil War and their respective membership. Other responsibilities include identifying where such material is located (and reporting this to Department officers), as well as recommending possible storage facilities for such material that is in the possession of the Department. This Committee shall be chaired by the Department Historian. The History Committee shall file a written report with the Department Secretary, on no less than an annual basis, to be presented at each annual Department Encampment. The report shall include, but not be limited to, actions, findings, and recommendations of the Committee for the twelve months prior to the Encampment at which the report is being presented.

Section 10. COMMUNICATIONS AND TECHNOLOGY COMMITTEE. The Standing Committee on Communications and Technology shall advise officers and committees about the latest computer and related technologies pertinent to the Department. This Committee shall be chaired by the Department Signals Officer. The Communications and Technology Committee shall file a written report with the Department Secretary, on no less than an annual basis, to be presented at each annual Department Encampment. The report shall include, but not be limited to, actions, findings, and recommendations of the Committee for the twelve months prior to the Encampment at which the report is being presented.

Article X DEPARTMENT AWARDS

Section 1. AUTHORIZATION. Authorized Department Awards are as follows: the “Major General William “Bull” Nelson Growth Award,” the “Major General Montgomery C. Meigs Graves Registration Award,” the “Department Commander’s Award,” the “Department Officer of the Year Award,” and the “President Abraham Lincoln Exemplary Dedication Award.” Commendations for actions or performance, which are above average in quality but not sufficiently outstanding to justify one of the following awards, may be recognized as appropriate by the Department Commander or his designee.

Section 2. RECRUITING AWARD. Authorization is provided for the issuance of an award to be known as the “Major General William “Bull” Nelson Growth Award.” The award may be conferred, by the Department Commander, upon any Brother who has recruited five (5) or more new Brothers to the Department during the twelve (12) consecutive month period ending fifty (50) days prior to the Department Encampment. Recommendations for recipients of said award shall be submitted in writing (along with the names of the Brothers who they have recruited) by the Camp Commander to which the nominee(s) is a member, to the Department Secretary or his assistant, no later than forty-five (45) days prior to the Annual Department Encampment. Recipients of the award shall be announced and an award presented at the Department Encampment.

Section 3. GRAVES REGISTRATION AWARD. Authorization is provided for the issuance of an award to be known as the “Major General Montgomery C. Meigs Graves Registration Award.” The award may be conferred by the Department Commander, upon any Brother or Member of an Allied Order who, in the judgment of a three-member panel, appointed by the Department Commander, including the Graves Registration Officer as chairman, has through their actions and/or deeds exhibited dedication and service in the area of Graves Registration during the twelve (12) consecutive month period ending fifty (50) days prior to the Department Encampment. Recommendations for possible recipients of this award shall be submitted in writing to the Department Secretary or his assistant, by the Department Graves Registration Officer, no later than forty-five (45) days prior to the Annual Department Encampment. Up to three (3) recipients may be selected for this award. The recipient(s) of this award shall be announced and an award presented at the Department Encampment.

Section 4. DEPARTMENT COMMANDER'S AWARD. Authorization is provided for the issuance of an award to be known as the "Department Commander's Award." The award shall be conferred by the Department Commander, upon the Camp that increases its membership by initiation, by the greatest number of Brothers during the four quarters preceding the Department Encampment at which the award is to be issued. This award shall be a perpetual tribute to the Camps receiving it. Each Camp to receive the award shall have its Camp name and date inscribed on the award, and shall take possession of the award at the close of the Department Encampment through the close of the quarter preceding the following Department Encampment. At the close of the quarter preceding the Department Encampment the award shall be returned to the Department Commander or his designee so he may have it prepared for the next victor Camp.

Section 5. DEPARTMENT COMMANDER'S AWARD. Authorization is provided for the issuance of an award to be known as the "Department Commander's Award." The award shall be conferred by the Department Commander, upon the Camp that increases its membership by initiation, by the greatest number of Brothers during the calendar year preceding the Department Encampment at which the award is to be issued. This award shall be a perpetual tribute to the Camps receiving it. Each Camp to receive the award shall have its Camp name and date inscribed on the award, and shall take possession of the award at the close of the Department Encampment. Forty-five (45) days prior to the Department Encampment following the issuance of the award, it shall be returned to the Department Commander or his designee so he may have it prepared for the next victor Camp.

Section 6. EXEMPLARY DEDICATION AWARD. Authorization is provided for the issuance of an award to be known as the "President Abraham Lincoln Exemplary Dedication Award." The award may be conferred by the Department Commander, upon any Brother who, in the judgment of a three-member panel appointed by the Department Commander, has, through his words, actions, and/or deeds exhibited exemplary dedication and service to the Department and Order to perpetuate the memory of the Boys in Blue. Recommendations for possible recipients of said award shall be submitted, along with a one page description of the service provided, to the Department Secretary or his assistant, no later than forty-five (45) days prior to the Annual Department Encampment. The Department Commander may accept or reject the recommendations, or may select a Brother of his own choosing. Recipients of the award shall be announced and an award presented at the Annual Department Encampment. No more than two (2) recipients may be selected for the award during the term of the Department Commander.

Article XI PROHIBITED ACTIVITIES

Section 1. NON-PROFIT. The Department shall not be conducted for profit.

Section 2. DUTIES PROHIBITED. Except to the extent specified in these Bylaws, no officer of this Department shall have the power to act as agent for or otherwise bind the Department in any way whatsoever, except as specifically authorized by the Department Commander or Department Encampment. No Brother, group of Brothers, Camp, or other person or persons shall have the power to act on behalf of or otherwise bind this Department except to

the extent specifically authorized in writing by the Commander of this Department or Department Encampment, attested to by the Department Secretary.

Article XII LAWSUITS

Section 1. LEGAL ACTION. No legal action against or on behalf of this Department, its officers and/or members shall be undertaken or entered into by any member of this Department in which that member proposes to act as a representative or agent of this Department without prior approval of the Department Commander, subject to approval of a Department Encampment.

Section 2. PROPOSED LEGAL ACTION. If a proposed legal action is presented to the Department Commander for approval, the petition shall be distributed in writing to all elected members of the Department prior to the filing of the same. The petition shall state the name(s) and address(es) of the party or parties against whom the petition is proposed to be filed. The Department Commander shall approve any such legal action, subject to approval of a Department Encampment.

Section 3. LEGAL ACTION; DISCIPLINE. If any legal action is filed without the approval of the Department Commander, the member(s) filing such action shall be subject to discipline not inconsistent with the provisions of the National Constitution and Regulations.

Article XIII DISSOLUTION AND DISPOSITION OF ASSETS

Section 1. SURRENDER OR FORFEITURE. In the case of the surrender or forfeiture of the Department Charter, all Department property and money shall be turned over to the Commander-in-Chief or to his duly authorized representative, and shall become the property of the National Organization.

Section 2. DISPOSAL. Any such transfer or disposal within six months of disbandment or surrender of the Department's Charter without the written consent of the National Organization is prohibited. The property and funds of the Department shall not be divided among its Brothers.

Article XIV INCORPORATION OF NATIONAL REGULATIONS

Section 1. INCLUSION OF NATIONAL CONSTITUTION AND REGULATIONS. Included herein by reference and made a part of these Bylaws are the Constitution and Regulations of the SUVCW, as from time-to-time may be amended. Where these Bylaws are silent or in conflict

with the National Constitution and Regulations of the SUVCW, the National Constitution and Regulations of the SUVCW shall govern.

Article XV PARLIAMENTARY AUTHORITY

Section 1. PARLIAMENTARY AUTHORITY. The most current edition of Robert's Rules of Order, Newly Revised, shall govern in all cases to which they are applicable and in which they are not inconsistent with these Bylaws, the SUVCW Constitution and Regulations, National Policies, guidelines established by the Ritual of the Order, or with any legally adopted rules of the Order.

Section 2. PARLIAMENTARIAN. The Department Counselor shall keep in his possession Robert's Rules of Order, Newly Revised, for his use as parliamentarian.

Article XVI AMENDMENTS AND SEVERABILITY

Section 1. AMENDMENTS; PROCESS. These Bylaws may be amended at any Annual Department Encampment by a two-thirds (2/3) vote of those Brothers present and qualified to vote, provided however, that a copy of the proposed amendment(s) or new Bylaws have been submitted in writing to each elected officer of the Department and to each Camp in the Department at least forty-five (45) days prior to the Annual Department Encampment at which they are to be considered. No amendments to existing Bylaws or new Bylaws shall take effect until approved by the Commander-in-Chief of the SUVCW.

Section 2. SEVERABILITY. In the event that any Article (or provisions thereof) in these Bylaws, or the application thereof to any person or circumstances, shall be found or held as invalid by any act of law, by any court of competent jurisdiction, by a conflict in the SUVCW Constitution and Regulations, or National Policies, or for any other legitimate reason, such invalidity shall not affect the remaining provisions of these Bylaws, including the application of that part or provision to other persons or circumstances, and to this end the provisions of these Bylaws are severable, all other provisions remaining in full force and effect.

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**Article XVII
BYLAWS
(AND AMENDMENTS THERETO)
CERTIFICATION**

Section 1. ADOPTION OF AMENDMENTS TO BYLAWS. The foregoing Bylaws were adopted in the City of San Luis Obispo, County of San Luis Obispo, State of California, by the 115th Annual Encampment of the Department of California and Pacific, Sons of Union Veterans of the Civil War, two-thirds of the Delegates duly elected and appointed by their respective Camps concurring, on the 31st day of March, in the year of our Lord two thousand one, and of the Independence of the United States of America the two hundred twenty-fourth, and approved by Commander-in-Chief Edward J. Krieser on the 10th day of August, in the year of our Lord two thousand one, and of the Independence of the United States of America the two hundred twenty-fifth.

These Bylaws were Amended, as included herein, by the 116th Annual Encampment of the Department of California and Pacific, Sons of Union Veterans of the Civil War, two-thirds of the Delegates duly elected and appointed by their respective Camps concurring, on the 16th day of March in the year of our Lord two thousand two, and of the Independence of the United States of America the two hundred twenty-seventh, and approved by Commander-in Chief George L. Powell on the 9th day of August, in the year of our Lord two thousand two, and of the Independence of the United States of America the two hundred twenty-seventh.

Pursuant to Article XVI, these Bylaws, as Amended, have been further Amended as included herein, and those Amendments adopted in the City of San Luis Obispo, County of San Luis Obispo, State of California, by the 119th Annual Encampment of the Department of California and Pacific, Sons of Union Veterans of the Civil War, two-thirds of the Delegates duly elected and appointed by their respective Camps concurring on this 12th day of March in the year of our Lord two thousand five, and of the Independence of the United States of America the two hundred twenty-nine.

By: Tad D. Campbell

Tad D. Campbell, Department Commander
Department of California and Pacific
Sons of Union Veterans of the Civil War

ATTEST:

Daniel R. Earl

Daniel R. Earl, Department Secretary-Treasurer
Department of California and Pacific
Sons of Union Veterans of the Civil War

Section 2. APPROVAL OF AMENDED BYLAWS. The foregoing Amended Bylaws of the Department of California and Pacific, Sons of Union Veterans of the Civil War are found to be in accordance with the Constitution and Regulations of the Sons of Union Veterans of the Civil War and are hereby approved on this _____ day of _____, in the year of our Lord two thousand five, and of the Independence of the United States of America the two hundred twenty-nine.

By: Stephen A. Michaels

Stephen A. Michaels
Commander-in-Chief
Sons of Union Veterans of the Civil War

ATTEST:

Michael S. Bennett

Michael S. Bennett
National Secretary
Sons of Union Veterans of the Civil War